

# BIOHAZARDOUS WASTE PACKAGING PROCEDURE



## SET UP BOX

- Turn over and seal bottom flap
- Use at least two layers of packing tape
- Start tape 6-8" up the side



## SEAL TOP OF BOX

- Use at least two layers of packing tape



## LINE BOX WITH RED BAG

- Double bag contents when necessary
- Box should be kept closed except when adding waste



## TIE BAG WHEN BOX IS FULL

- Limit total weight of box to 30 lbs.
- Liquid waste should be in rigid leakproof containers



## CHECK MARKINGS

- Orient box correctly (Arrows up)
- Write building name, room #, PI name and IW request # on the top



## CANNOT BE PICKED UP IF

- Contents of box is leaking
- Box is not sealed correctly
- Box exceeds 30 lbs. weight limit

## REQUIREMENTS

- Generators are responsible for packaging their own waste.
- Each bag must be hand tied by gathering and twisting the neck of the bag and using a tie or hand knot to secure the bag.
- Closed bags must not be visible once secondary container is closed.
- Improperly packaged containers will be denied or returned to the generator.
- Infectious sharps must be placed in a puncture resistant container designated for "Sharps" waste. "Sharps" include needles, syringes, broken glass, scalpels, culture slides, culture dishes, broken capillary tubes, broken ridged plastic and exposed ends of dental wires.
- All sharps containers should be properly closed before being placed into secondary containers.
- No loose sharps are permitted outside of sharps containers.

# CHEMICAL WASTE CONTAINER GUIDELINES

Chemical Waste For Disposal			
Contact Name:	Phone:		
Building:	Room:		
Date Started:	Date Full:		
Disposal Request #:			
Hazardous Communication (circle all that apply):			
Corrosive	Oxidizer	Toxic	Flammable
Reactive	Explosive	Carcinogen	Non-Hazardous
CHEMICAL(S)	QUANTITY		
List all constituents or contents	% of total or actual volume		

For disposal requests go to [ehs.osu.edu](https://ehs.osu.edu)  
Questions? email us at [hazwaste.osu.edu](mailto:hazwaste.osu.edu) or call 614.292.1284

**THE OHIO STATE UNIVERSITY**  
The Ohio State University  
Environmental Health and Safety  
1394 Kinnear Rd., Columbus Ohio 43212  
614-292-1284  
[ehs.osu.edu](https://ehs.osu.edu)

All containers require a “Chemical Waste For Disposal” label with all of the information fields filled out completely.

- Make sure to fill out “Date Started” with the date waste was first put in the container and “Date Full” with the date the container becomes full.
- Number assigned once online service request has been submitted.
- Circle the appropriate hazards of the waste.
- No Symbols or Abbreviations

- Inspect containers weekly.
- Be sure that containers are compatible with wastes.
- Separate incompatible containers.
- Store waste on impervious surfaces or in secondary containment.
- Containers must be **CLOSED AT ALL TIMES** unless waste is being added.

**Request a label at**  
**[ehs.osu.edu/service-requests](https://ehs.osu.edu/service-requests)**

Be safe today and remain a Buckeye tomorrow.

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