



EHS FACT SHEET BIOHAZARDOUS WASTE PACKAGING PROCEDURE



SET UP BOX

- Turn over and seal bottom flap
- Seal using at least 2-layers of packing tape
- Start tape 6-8" up the side of



LINE BOX WITH RED BAG

- Double bag contents when necessary
- Box should be kept closed except when adding waste



TIE BAG WHEN BOX IS FULL

- Limit the total weight of the box to 30lbs
- Liquid waste should be in rigid leak proof containers before



SEAL TOP OF BOX

- Seal using at least 2-layers of packing tape



CHECK MARKINGS

- Orient box correctly (Arrows up)
- Write building name, room # and IW request # on the top of the box.



BOXES CANNOT BE PICKED UP IF

- Contents of box is leaking
- Box is not sealed correctly
- Box exceeds 30 lbs. weight

REQUIREMENTS

- Generators are responsible for packaging their own waste.
- Each bag must be hand tied by gathering and twisting the neck of the bag and using a tie or hand knot to secure the bag.
- Closed bags must not be visible once secondary container is closed.
- Improperly packaged containers will be denied or returned to the generator.
- Sharps must be placed in a puncture resistant container designated for "Sharps" waste. "Sharps" include needles, syringes, broken glass, scalpels, culture slides, culture dishes, broken capillary tubes, broken ridged plastic plastic and exposed ends of dental wires.
- All sharps containers should be properly closed before being placed into secondary containers.
- No loose sharps are permitted outside of sharps containers.

Find more information or place a request for supplies and/or disposal at www.ehs.osu.edu or [EHS Waste Service Request](#)

