

PURPOSE: Review each job task performed by employees to determine where job task hazards exist; providing recommendations for hazard elimination/ protection, identifying appropriate personal protective equipment (PPE), and training to inform employees of appropriate safety standards and precautions.

Department:

Job Title:

Job Task:

Building/Room/Location:









Prepared By:








Date of Creation:




































REQUIRED PERSONAL PROTECTIVE EQUIPMENT

(choose all that apply for this task. If other, please type in specifics)

<div> <div>  <div>Body Protection</div> </div> </div>	<div> <div>  <div>Eye Protection</div> </div> </div>
<div> <div>  <div>Fall Protection</div> </div> </div>	<div> <div>  <div>Foot Protection</div> </div> </div>
<div> <div>  <div>Hand Protection</div> </div> </div>	<div> <div>  <div>Head Protection</div> </div> </div>
<div> <div>  <div>Hearing Protection</div> </div> </div>	<div> <div>  <div>Respiratory Protection</div> </div> </div>

 Task/Step	  Hazard(s)	  Control Methods	  Additional Information
<i>Break the job into a sequence of steps. Each of the steps should accompany some major task.</i>	<i>Identify the hazard(s) associated with each step. Every possible source of energy must be identified. Look at the entire environment to determine every conceivable hazard.</i>	<i>Decide what actions are necessary to eliminate, control, or minimize hazards that could lead to accidents, injuries, damage to the environment, or illness.</i>	<i>Put any additional information here that should be known by the employee performing the task.</i>

REQUIRED TRAINING COURSES *(choose all that apply for this task. If other, please type in specifics)*

I have read and understand the contents of the JHA and the controls required to mitigate the risks from the identified hazards.

Employee Name: _____

Supervisor: _____

Date: _____

Date: _____