

**POST THIS FORM AT ENTRANCE TO SPACE**

**TEMPORARY RECLASSIFICATION OF PERMIT-REQUIRED  
 CONFINED SPACE**

**\*\*DO NOT USE FOR SPACES WITH HAZARDOUS ATMOSPHERES\*\***

Instructions: A permit-required confined space can be temporarily reclassified if all atmospheric, engulfment/entrapment, hazardous energy, or any other hazard that could cause serious injury is eliminated *prior* to entry. Complete the Hazard Evaluation form to help identify hazards and determine if they can be eliminated or consult the guidance on Page 2 of this form.

Specific location (CS number, room number, building, address)	Date, Time Valid (<8 hrs)
Specific tasks to be performed in the space	
Hazard(s) identified (Electrical, mechanical, etc.)	
How hazards will be eliminated (LOTO outside of space, removal of dangerous equipment following a permitted entry procedure, etc.)	
Were methods used to eliminate hazards effective?	
Signature + printed name of <b>confined space safety competent and authorized</b> employee	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>	

If unsure how to proceed, contact Environmental Health and Safety at (614) 292-1284 or [ehs@osu.edu](mailto:ehs@osu.edu).

### Guidance for Temporarily Reclassifying Permit-Required Confined Spaces

In some cases, permit-required confined spaces can be reclassified as non-permit spaces. In order to classify a non-permit space, make sure the confined space meets the following requirements:

- There is no actual or potential hazardous atmosphere in the confined space.
- Any hazards capable of causing death or serious physical harm have been eliminated.
- The confined space can be classified as a non-permit space only for as long as all the hazards remain eliminated.
- If someone must enter the space to remove hazards, the space must be treated as a permit-required confined space until hazards have been eliminated.

### Examples of spaces that could be temporarily reclassified as non-permit spaces:

Hazard	Elimination (OK to reclassify)	Control (Not allowed to reclassify)
<b>Inwardly converging walls, sloped floor, or internal configuration that could trap entrants</b>	Use of secure temporary floor that is designed to carry the anticipated load of entrants, equipment, and rescuers*	Use of harness and lifeline
<b>Heat Stress</b>	Allow sufficient cool-down time before entering space (ex. Boilers, ovens)	Use of ventilation, frequent breaks, or personal protective equipment
<b>Electrical or mechanical hazard</b>	Lockout/Tagout of energy sources prior to entry	Lockout/Tagout of energy sources after entering space or other control that does not eliminate hazard before entry
<b>Fall hazard</b>	Use of secured temporary floor*	Use of harness and lifeline

\*If entry is required to install flooring the space is considered permit-required until the hazard is eliminated and the space is reclassified.